

MONTGOMERY COUNTY PUBLIC SCHOOLS
Student Service Learning Program Guidelines for
Parent Teacher Student Associations and Booster Clubs



Student Service Learning (SSL) is a graduation requirement in the state of Maryland. Students in Montgomery County Public Schools (MCPS) may meet this requirement in the following ways:

1. through full participation in and successful completion of specific courses that have SSL activities that achieve curricular objectives during the instructional day;
2. through full participation in *school-sponsored clubs and organizations that have a service focus; and
3. through full participation in pre approved opportunities and nonprofit, tax exempt community organizations.

*School PTA's, PTSA's and Booster Clubs are viewed as pre approved organizations with pre approved opportunities when the following guidelines are followed:

All opportunities

- Occur in a public place (school, library, church).
- Are supervised by an adult other than a relative, representing the organization.
- Address a real need in the community.
- Are secular in nature.

All organization representatives

- Follow the 3 phases of SSL: preparation, action, and reflection.
- Award 1 SSL hour for every hour of service outside of the instructional day with a maximum of 8 hours within a 24-hour period.
- Document service by signing MCPS Form 560-51, *Student Service Learning Activity Verification* after assisting with and reading the student reflection.
- Prohibit discrimination of any kind, verbal abuse, physical abuse, threats and sexual harassment.

Further information about MCPS SSL guidelines may be found at www.mcpsssl.org.

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