

## MCCPTA Committee Report for September 2008

### Insurance Information

The enrollment form and the loss control guidebook 2008 Maryland are located on the Maryland PTA website under the insurance link:

[http://www.mdpta.org/bridge\\_insurance.html](http://www.mdpta.org/bridge_insurance.html)

Each PTA should complete the enrollment form, and send their check for \$166 to the address on the form. This was due August 15. Checks should be made payable to BB&T. Some PTAs may need higher bonding limits, and some may need riders. For this you need to contact the insurance agent from BB&T directly. Current coverage expires on 10/1/08 for locals. At the last MCCPTA Board of Directors meeting a list was shared with AVPs and Cluster Coordinators of PTAs who have not paid their insurance dues. This same information was shared on the MCCPTA Treasurer's Listserv. If you have not paid your insurance dues to BB&T please do so immediately. If you have any coverage about the insurance your PTAs need to contact Kathy Meagher at BB&T. **Kathy Meagher, UnionBanc Insurance Services, Inc. 818-662-4202 or [pta@unionbancins.com](mailto:pta@unionbancins.com). Toll free: 866-611-9400.**

We have received conflicting information about what exactly is required for the new insurance coverage. The form we were provided by the insurance company was just one page, but Maryland PTA's version has a second page, that asks for contact information for your Board of Directors.

Since the new insurance includes Directors and Officers coverage, it is reasonable that they need to know who your officers are.

With that in mind, please go to this link on the Maryland PTA website:

<http://www.mdpta.org/documents/EnrollmentForm.May2008pdf.pdf>

and send the requested contact info on page 2 only to:

Maryland PTA  
5 Central Avenue  
Glen Burnie, Maryland 21061

NOTE: This is totally separate from the invoice on the MCCPTA website for paying the insurance premium. Thanks for your cooperation on this. Contact Teresa Willis, Office Administrator, at [officeadministrator@mdpta.org](mailto:officeadministrator@mdpta.org) or 410-760-6221 with questions regarding premium payments.